

# Apartment Rental Application

## Ashlander Apartments

2234 Siskiyou Blvd. Ashland, OR 97520

[541] 482-9121 Fax [541] 482-1079

Website: ashlanderapts.com

[Please print]

### OFFICE USE ONLY

Approved: YES NO

Apartment #: \_\_\_\_\_

Move-in Date: \_\_\_\_\_

Deposit: \_\_\_\_\_

Date: \_\_\_\_\_

\*\*\*\*Applications expire 6 months from the date applied\*\*\*\*

Name: \_\_\_\_\_ Contact Phone # \_\_\_\_\_

Email Address \_\_\_\_\_ Date of Birth: \_\_\_\_\_

SSN # \_\_\_\_\_ Driver's License # and State \_\_\_\_\_

Date apt wanted: \_\_\_\_\_ Intended length of tenancy: \_\_\_\_\_

Size of apt wanted 1 bedroom \_\_\_\_\_ 2 bedroom \_\_\_\_\_ 3 bedroom \_\_\_\_\_

Are you a student? If yes, school attending: \_\_\_\_\_ Major: \_\_\_\_\_

Year in school (class status): \_\_\_\_\_ How did you hear about us? \_\_\_\_\_

\*\* We no longer offer smoking units \*\*

### Rental History:

Present Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Landlord name: \_\_\_\_\_ Phone: \_\_\_\_\_ Monthly rent: \_\_\_\_\_

Period of occupancy: \_\_\_\_\_ Reason for leaving: \_\_\_\_\_

Prior address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Prior landlord name (if current address less than one year): \_\_\_\_\_ Phone: \_\_\_\_\_

### Employment History:

Employer: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Type of business: \_\_\_\_\_ Job title: \_\_\_\_\_

Monthly take home pay: \_\_\_\_\_ Hire date: \_\_\_\_\_

Other sources of income [Financial aid, spouse's income, parents etc.] \_\_\_\_\_

### Bank References:

Name of Bank: \_\_\_\_\_ Branch: \_\_\_\_\_

Type of account: checking, savings, other: \_\_\_\_\_

### Vehicle Description:

Car make: \_\_\_\_\_ Model: \_\_\_\_\_ Year: \_\_\_\_\_

Loan Company: \_\_\_\_\_ Monthly payment: \_\_\_\_\_

CONTINUE ON OTHER SIDE

**Emergency Contact:**

Name: \_\_\_\_\_ Contact Phone # \_\_\_\_\_

Address: \_\_\_\_\_ Relationship: \_\_\_\_\_

**Character References:**

Name: \_\_\_\_\_ Contact Phone # \_\_\_\_\_

Address: \_\_\_\_\_ Relationship: \_\_\_\_\_

Name: \_\_\_\_\_ Contact Phone # \_\_\_\_\_

Address: \_\_\_\_\_ Relationship: \_\_\_\_\_

Do you currently have any pets? If so what kind? \_\_\_\_\_

\*We accept cats with an additional \$200.00 deposit per cat (maximum 2 cats) and we do not accept dogs.

Do you intend to have a roommate? If yes, roommate must complete their own application.

Name(s) of roommates: \_\_\_\_\_

\*\* Anyone over 18 years of age must fill out their own application\*\*

Spouses name: \_\_\_\_\_ SSN# \_\_\_\_\_

Birthdate: \_\_\_\_\_ Driver's license # \_\_\_\_\_

Name and ages of all children and other persons to occupy apartment: \_\_\_\_\_

I certify that the information given is correct and complete and hereby authorize the Ashlander Apartments to make any inquiries necessary to evaluate my tenancy and credit standing. I understand that I will be required to pay a refundable SECURITY deposit of \$1000.00. I also understand that the state law requires 30 days advance written notice of my intention to vacate; otherwise I am liable for rent for 30 days from the time I give such written notice. If I cancel my reservation before my move-in date, I will forfeit my reservation fee of \$1000.00, either in part or in full.

Applicant's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Application Process:**

The following is a list of guidelines that will be used to process your application.

1. All applicants must wait a minimum of 24 hours for us to process their application
2. All applicants must have the following checked:
  - a. Current and previous landlord references
  - b. Credit Rating
  - c. Recorded or unrecorded FED, collections, judgments
  - d. Income verification
3. Reasons for rejections will not be discussed

Any information provided that is incomplete, inaccurate, falsified, or unverifiable shall be grounds for denial.

**If your reservation is cancelled:**

25 days or more prior to move-in date: \$850.00 refunded

20 to 24 days prior to move-in date: \$500.00 refunded

6 to 19 days prior to move-in date: \$200.00 refunded

0 to 5 days prior to move-in date: \$ 00.00 refunded

Please sign stating that you understand our applications process:

Applicant's signature: \_\_\_\_\_ Date: \_\_\_\_\_

\*\*\*We do not discriminate against race, color, religion, national origin, sex, familial status, mental or physical disability, source of income (e.g. section 8 or domestic violence vouchers), marital status, sexual orientation, or gender identity. \*\*\*